



DATASHEET

Purchasing

## Take Control with Automated Procure-to-pay Processes

Use Sage Intacct Purchasing to create structured, predefined transaction and approval workflows that **increase purchasing speed, accuracy, and efficiency**. At the same time, the solution’s comprehensive suite of dashboards and reporting tools enables you to monitor budget vs. actuals, analyze costs, and **gain visibility into your entire procure-to-pay cycle**. That’s purchasing, perfected.

### Key Benefits

#### Streamline Procurements and Payments

Sage Intacct Purchasing automates your organization’s unique workflows to streamline purchase requisitions, purchase orders, and approvals. It connects with Sage Intacct Accounts Payable, Cash Management, and Inventory Management—so you enter data only once—and enables you to attach files with drag-and-drop simplicity for easier recordkeeping and instant access to supporting documents.

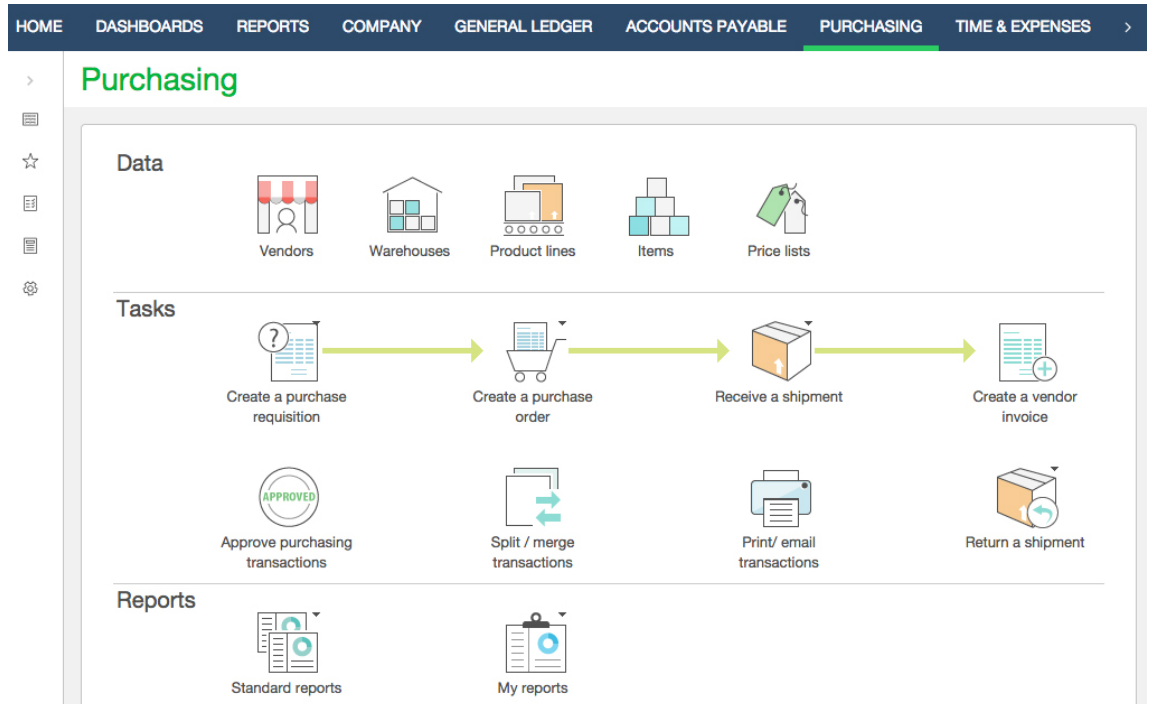
#### Improve Visibility

Give your purchasing team at-a-glance access to critical, real-time information, so staff can focus on making the right decisions. Use customizable,

role-based dashboards—which appear as soon as you open the application—to quickly check on budget to actuals, competitive quotes, price breaks, and more.

#### Strengthen Purchasing Controls

Take control of your entire procure-to-pay process. Sage Intacct Purchasing provides best practices templates to help ensure everyone complies with your purchasing requirements. Use these templates to create standard workflows and approvals for requisitions, quotes, returns, and more. Better still, you can customize them to suit your organization’s unique needs.



Quickly access specific purchasing tasks or data using visual navigation.

## Key Features

### Automation and Efficiency

#### Online access to all relevant information

Get the right information, right away.

#### Integration with other Sage Intacct modules

Eliminate data re-entry and accelerate processes.

#### Drag-and-drop document attachment

Cut down on paper to boost productivity.

#### Automated processes and structured workflow

Ensure accuracy and streamline operations.

### Visibility and Reporting

#### Real-time access to orders, delivery, pricing, and vendor performance

Enhance decision making.

#### Customizable, role-based dashboards

Gain instant insight into your purchasing performance.

### Drill-down reports

Get deeper visibility into source documents.

### Flexible slice-and-dice reporting

Proactively analyze data from any perspective.

### Control and Flexibility

#### Easy, flexible workflow configuration

Adapt workflows to fit your organization's unique needs.

#### Best practices templates

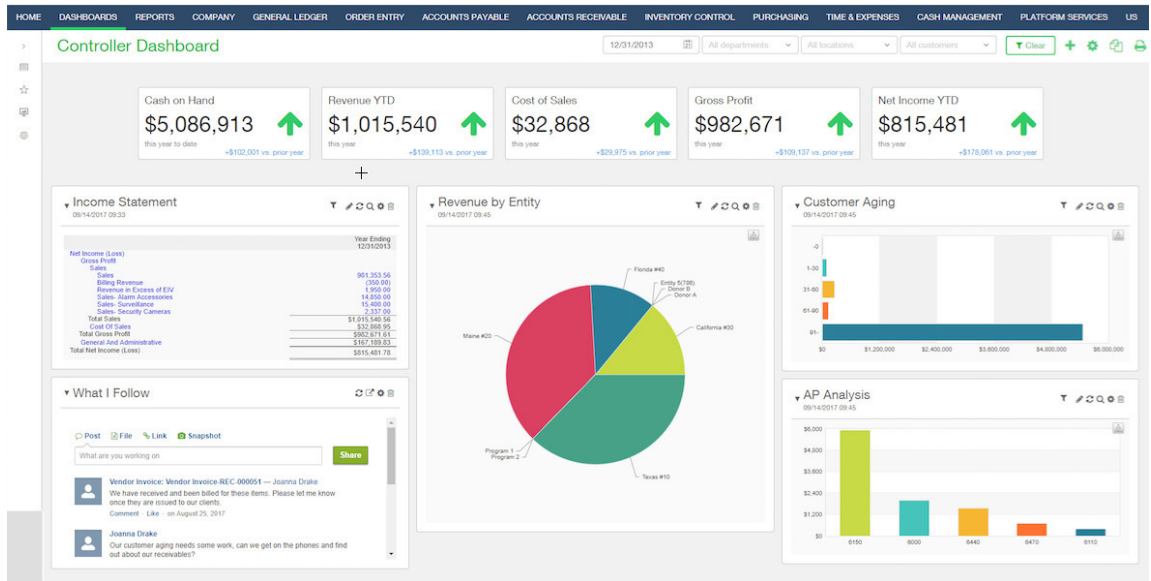
Adopt or create standardized processes for requisitions, quotes, receivers, returns, and adjustments.

#### Predefined approval cycles with automated alerts and emails

Strengthen internal controls.

#### Automatic quantity price breaks and economic order quantities

Lower purchasing costs.



Dashboards give you instant insight into your financials.

## Take the next Step

Find out how the Sage Intacct cloud financial management solution streamlines operations and provides real-time insights, boosting productivity and growth.

To learn more about how Sage Intacct can help you achieve your mission more efficiently, visit: <https://www.sageintacct.com/nonprofit-accounting-software> or contact us at **877-968-0600**.

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